

**DEERFIELD SCHOOL DISTRICT
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DEERFIELD COMMUNITY

CODE: 224

SCHOOL DISTRICT

DATE OF ADOPTION: 3-19-79

BOARD-DISTRICT ADMINISTRATOR RELATIONSHIP

The district administrator shall be the chief executive officer of the Deerfield Community Schools District and shall be responsible for the professional leadership and skill necessary to translate the will of the Board into administrative action.

The district administrator shall be responsible for all aspects of school operation and for such duties and powers pertaining thereto as the Board may direct or delegate. The district administrator may delegate responsibility and the authority necessary to discharge it to other officials and so develop such procedures and regulations as he or she considers necessary to ensure efficient operation of the schools.

The Board will insist that the district administrator is professionally able and possesses outstanding qualities of leadership, vision, and administrative skill, and that the district administrator will implement all policies of the Board in good faith.

The district administrator is confident that the Board will respect the district administrator's professional competence and extend to him or her full responsibility for implementation of Board policy decisions. In order that the district administrator may provide effective leadership, the Board will delegate to the district administrator those powers which it considers advisable so to do. The district administrator can expect the Board to support the district administrator's decisions and administration of the school system.

DEERFIELD COMMUNITY

CODE: 225

SCHOOL DISTRICT

DATE OF ADOPTION: 5-21-79

EVALUATION OF DISTRICT ADMINISTRATOR

The Board of Education will complete a formal evaluation of the district administrator's performance each year.

The Board will provide a written evaluation summary to the district administrator in a private conference with either the full Board or a specifically called Board committee. There will be a full, complete and frank discussion of all items on the evaluation summary to enable the district administrator to have a thorough understanding of the evaluation's conclusions.

The evaluation process will be completed by the end of January and prior to the start of any discussion of adjustments in the district administrator's contract.

DEERFIELD COMMUNITY

CODE: 230

SCHOOL DISTRICT

DATE OF ADOPTION: 3-19-79

ADMINISTRATIVE TEAM

The School Board supports the concept of the administrative team for the operation of the school district.

The District Administrator shall lead, determine structure, and designate membership for the total administrative team. The team is responsible to the district administrator who, in turn, is responsible to the School Board.

DEERFIELD COMMUNITY

CODE: 231

SCHOOL DISTRICT

DATE OF ADOPTION: 5-21-79

DISTRICT ADMINISTRATOR

The district administrator is appointed by the Board and acts as the executive officer in administering the district's policies for the operation of schools.

The salary, benefits, vacations, and other considerations shall be determined at the time of appointment and shall be part of the written contract between the district administrator and the school district.

LEGAL REFS: Wis. Stat. 115.01 (11)
a(1)

DEERFIELD COMMUNITY

CODE: 253

SCHOOL DISTRICT

DATE OF ADOPTION: 5-21-79

POLICY IMPLEMENTATION

(Enforcement)

The policies developed by the School Board and the administrative rules developed to implement policy are designed to increase the probability of an effective and efficient school system. Consequently, it is assumed that all Board employees and students will willingly carry them out. In an attempt to insure equitable and just treatment of all, suggestions for changes in, revisions of, or additions to existing policies and regulations are welcomed from employees and students.

The administrative staff is responsible for informing employees and students of existing policies and administrative rules and for seeing that they are implemented in the spirit intended. Continuous disregard for Board policy and administrative rules may be interpreted as willful neglect of duty by an employee and may constitute grounds for dismissal. This same disregard by a student may be grounds for suspension or expulsion.

DEERFIELD COMMUNITY

CODE: 253.1

SCHOOL DISTRICT

DATE OF ADOPTION: 5-21-79

DEVELOPMENT OF ADMINISTRATIVE RULES

The Board shall delegate whenever practical to the district administrator the function of specifying required actions and designing the detailed arrangements under which the school will be operated. These detailed arrangements shall constitute the administrative regulations governing the schools. They shall be defined in written form and organized by subject or date with adequate indexing for easy use. Make-up and distribution will be so as to facilitate easy filing and proper use, and distribution shall include the members of the Board. The administrative regulations must in every respect be consistent with the policies of the Board.

The Board will adopt administrative rules only when specific state or federal require such action or when recommended by the district administrator.

The Board reserves the right to review and veto administrative rules.

All administrative rules shall be coded and filed with district policies following the NSBA EPS coding system.

DEERFIELD COMMUNITY

CODE: 253.2

SCHOOL DISTRICT

DATE OF ADOPTION: 5-21-79

APPROVAL OF HANDBOOKS

All curriculum guides, manuals, handbooks, pamphlets, and similar book-type publications that are directive in nature must be approved by the School Board.

Faculty and student handbooks will be reviewed annually prior to the start of school in the fall.